



# Meeting of West Berkshire District Council

**Thursday, 11th December,  
2014**

***Summons and Agenda***



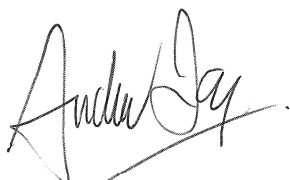
WestBerkshire  
C O U N C I L

To: All Members of the Council

*You are requested to attend a meeting of*  
**WEST BERKSHIRE DISTRICT COUNCIL**  
*to be held in the*  
**COUNCIL OFFICES, MARKET STREET,  
NEWBURY**

on

**Thursday, 11th December, 2014**  
**at 7.00 pm**



Andy Day  
Head of Strategic Support  
West Berkshire District Council

Date of despatch of Agenda: Tuesday, 2 December 2014

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## **AGENDA**

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1. **APOLOGIES FOR ABSENCE**

To receive apologies for inability to attend the meeting (if any).

2. **CHAIRMAN'S REMARKS**

The Chairman to report on functions attended since the last meeting and other matters of interest to Members.

3. **WEST BERKSHIRE COMMUNITY CHAMPION AWARDS (C2898)**

To present the following Community Champion awards for 2014:

- Pat Eastop Junior Citizen of the Year Award;
- Volunteer of the Year;
- Community Group of the Year Award;
- Lifetime Achievement Award.



## **Agenda - Council to be held on Thursday, 11 December 2014 (continued)**

### **4. MINUTES**

The Chairman to sign as a correct record the Minutes of the Council meeting held on 18 September 2014 and the Extraordinary meeting held on 30<sup>th</sup> October 2014. **(Pages 1 - 14)**

### **5. DECLARATIONS OF INTEREST**

To remind Members of the need to record the existence and nature of any Personal, Disclosable Pecuniary or other interests in items on the agenda, in accordance with the Members' [Code of Conduct](#).

### **6. PETITIONS**

Councillors may present any petition which they have received. These will normally be referred to the appropriate body without discussion.

### **7. PUBLIC QUESTIONS**

Members of the Executive to answer questions submitted by members of the public in accordance with the Council's Constitution. *(Note: There were no questions submitted relating to items not included on this Agenda.)*

### **8. MEMBERSHIP OF COMMITTEES**

The Monitoring Officer to advise of any changes to the membership of Committees since the previous Council meeting.

### **9. LICENSING COMMITTEE**

The Council is asked to note that since the last meeting of the Council, the Licensing Committee has not met.

### **10. PERSONNEL COMMITTEE**

The Council is asked to note that since the last meeting of the Council, the Personnel Committee has not met.

### **11. GOVERNANCE AND AUDIT COMMITTEE**

The Council is asked to note that since the last meeting of Council, the Governance and Audit Committee met on 24<sup>th</sup> November 2014. Copies of the Minutes of this meeting can be obtained from Strategic Support or via the [Council's website](#).

### **12. DISTRICT PLANNING COMMITTEE**

The Council is asked to note that since the last meeting of the Council, the District Planning Committee met on 3<sup>rd</sup> December 2014. Copies of the Minutes of this meeting can be obtained from Strategic Support or will be available via the [Council's website](#).



**13. OVERVIEW AND SCRUTINY MANAGEMENT COMMISSION**

The Council is asked to note that since the last meeting of the Council, the Overview and Scrutiny Management Commission met on 30<sup>th</sup> September 2014, 21<sup>st</sup> October 2014 and 02<sup>nd</sup> December 2014. Copies of the Minutes of this meeting can be obtained from Strategic Support or via the [Council's website](#).

**14. STANDARDS COMMITTEE**

The Council is asked to note that since the last meeting of the Council, the Standards Committee met on 13<sup>th</sup> October 2014. Copies of the Minutes of this meeting can be obtained from Strategic Support or via the [Council's website](#).

**15. COUNCIL TAX REDUCTION SCHEME 2015/16 (C2884)**

(CSP: 1 & 6)

*Purpose: To establish West Berkshire's 2015/16 Council Tax Reduction Scheme for taxpayers on low income. (Pages 15 - 26)*

**16. REVIEW OF POLLING DISTRICTS, POLLING PLACES AND POLLING STATIONS (C2674)**

(CSP: 5)

*Purpose: To review Polling Districts, Polling Places and Polling Stations in the District. (Pages 27 - 36)*

**17. ADOPTION OF SUPPLEMENTARY PLANNING DOCUMENT FOR DEVELOPER CONTRIBUTIONS (C2822)**

(CSP: 2, 3, 4, 6 & 7)

*Purpose: To seek Council approval for the adoption of the new Supplementary Planning Document (SPD) for Developer Contributions, to be called Planning Obligations SPD. (Pages 37 - 142)*

**18. SUPPLEMENTARY PLANNING DOCUMENT - SANDLEFORD PARK STRATEGIC SITE: PROPOSED AMENDMENTS**

(CSP: 2, 3, 4 & 8)

*Purpose: To consider approval of the publication of an amended Supplementary Planning Document (SPD) for the Sandlesford Park Strategic Site for a seven week period of consultation. (Pages 143 - 150)*

**19. ACTIVITY TEAM WEST BERKSHIRE - FEES AND CHARGES 2015/16 (C2889)**

(CSP: 2, 5 & 6)

*Purpose: To consider the fees and charges for the 2015/16 Activity Team West Berkshire programme in order to enable the service to competitively advertise and promote activities and maximise advanced bookings and income. (Pages 151 - 160)*



**Agenda - Council to be held on Thursday, 11 December 2014 (continued)**

**20. LEISURE CENTRES' FEES AND CHARGES 2015 (C2888)**

(CSP: 2 & 5)

*Purpose: To implement the contractual requirement for an annual price review for 2015 for Legacy Leisure to come into effect from 1<sup>st</sup> January 2015. (Pages 161 - 168)*

**21. CHANGES TO THE CONSTITUTION - PARTS 9 (BUDGET POLICY FRAMEWORK), 10 (FINANCIAL RULES OF PROCEDURE) AND 12 (PERSONNEL RULES OF PROCEDURE) (C2887)**

(CSP: 7 & 8)

*Purpose: To review and amend Parts 9 (Budget and Policy Framework), 10 (Finance Rules of Procedure) and 12 (Personnel Rules of Procedure) in light of legislative changes, policy changes and recent government guidance. (Pages 169 - 226)*

**22. PROPOSED MEMBER INDUCTION AND DEVELOPMENT PROGRAMMES FOR 2015/16 (C2867)**

(CSP: 5 & 7)

*Purpose: To ask Members to agree the proposed Member Induction and Development Programmes for 2015/16.*

**(Pages 227 - 236)**

**23. 2015/16 WEST BERKSHIRE COUNCIL TIMETABLE OF PUBLIC MEETINGS (C2926)**

(All)

*Purpose: To recommend a timetable of meetings for 2015/16.*

**(Pages 237 - 242)**

**24. NOTICES OF MOTION**

- (a) **The following Motion has been submitted in the name of Councillor Roger Croft:**

“Based on the proposals from Government to the Greater Manchester Authorities and the creation of The Cabinet Committee for Devolved Powers, this Council believes there are significant powers of competence and the relevant funding that we would like to see devolved to the Berkshire Unitary Authorities and we seek the engagement of government to support us in achieving this. This Council resolves to form a short life working group to define powers of competence for devolution and then to seek a meeting between the Berkshire Unitaries and The Rt Hon William Hague MP to discuss our requests”.

**25. MEMBERS' QUESTIONS**

Members of the Executive to answer questions submitted by Councillors in accordance with the [Council's Constitution](#). (Note: There were no questions submitted relating to items not included on this Agenda.)



If you require this information in a different format or translation, please contact  
Moira Fraser on telephone (01635) 519045.

